

Admission Notice for the Academic Year 2021-22
**Online Admission Procedure for B.A.LL.B. 3rd to 5th, LL.B.3rd,
LL.M. 2nd and Diplomas'**

All the students are hereby informed that, for the classes of **B.A.LL.B., 3rd year to 5th year, LL.B. 3rd year, LL.M.2nd regular** admission procedure for next academic year 2021-2022 shall commence from 13.09.21 through college website - <http://admission.sclc.edu.in>. Students are directed to follow procedure for the admission as per the following steps:

- 1) **Register** your name and fill up all the details carefully. For registration, student needs to have recent **soft copy of passport size photograph**, valid **email id** and your own **mobile number** for verification purpose. Once registration is complete, for **login in**, you need to remember your email id and password for filling up application form online. Student who have registered and opened account last year, they don't need to create again. They need to login with their password and user name for filling up admission form for the academic year 2021-22.
- 2) **Login**: Once student registered for admission, then he/she has to **login** for filling up application form online on the same website.

- 3) After login, students profile will open wherein he has to fill up his **name, email id, mobile no, proposed course** and **detail address** of the student. Student has to fill up all the details mentioned in profile accurately and which will not be changed later on after the submission of the form.
- 4) **NEXT PROCEDURE** is to fill up application form in detail online. Students are directed to fill up all the details carefully and correctly. Wrong information submitted to the college will result in disqualification of being student from the college.
- 5) Student has to take care about course and the year which he/she intends to take admission for the academic year 2021-22. Local and Permanent address of the student is compulsory and in detail. Student needs to submit **Photo Copy of AADHAR CARD** of himself/herself or of AADHAR CARD of his/her parents for address verification purpose along with form and also Photo Copy of **PAN CARD** of himself/herself or Parents.
- 6) **Regarding Photo of the Student:**

Students are directed to upload only Passport Size photo which is clearly visible and without any mark, sign etc. on the photo. Otherwise student's online submitted form and hard copy of the form will not be accepted on any of the ground.
- 7) **For Clause No. 18 in application form,** Student has to fill up information about his/her parent's information in both columns in detail. If student is having local guardian, he/she has to give detail information in both the columns of his/her any of the parent as well as local guardian in detail.

8) **Submission of Online Application Form:** After filling up all the details, student need to click on submit option to reach application form to the admin. Once student submit application form, it cannot be edited for the same login.

9) **PROCEDURE TO SUBMIT APPLICATION FORM:**

A. Student **must** take print out of the Online Submitted Form and same form along with all Photo copies of the necessary documents & passing certificates of previous years as per schedule given below, must be submitted to the Class Teacher for verification. After the signature by the class teacher, Payment will be made by the students either of the mode mentioned below and attach the copy of the same with the application form.

B. Student will submit the Application Form, Necessary Documents and Acknowledgment of Payment to the Admission Committee In-charge (Dr. Pradip Tambe (B.A.LL.B. Course) or Dr. Revati Naik (LL.B. Course). After verification by the Admission Committee In charge, application form will be submitted to the **COLLEGE ADMINISTRATION**. After receiving the application form, necessary documents and acknowledgment of payment etc., admission procedure will be over.

C. Merely submission of online form to the web admin of the college shall not confirm the admission for the academic year 2021-22.

❖ GENERAL RULES FOR SUBMISSION OF APPLICATION FORM:

1 Student wish to take admission will personally complete the admission procedure. In case of any emergency, wherein student cannot come in person for the admission in the college, he/she by giving authority letter

and other relevant documents to other person may take admission in the college. In this case, decision of the Principal shall be final.

- 2 Separate admission schedule will be displayed for LL.B. 1, 2nd & 1st and 2nd, B.A. LL.B. and LL.M. 1st in the academic year 2021-22.
- 3 **Payment:** Online payment facility is available to the Regular Students of the College (B.A.LL.B.3rd to 5th & LL.B. 2nd & 3rd & LL.M.2nd) only including Transfer and Provisional.

Eligible Students who intend to seek benefit from Social Welfare Dept. are hereby directed to contact in the office before making payment of fees and they have to submit last year's (Academic Year 2020-21) Photo Copy of Scholarship Form.

10) **Payment of Fees-**

STUDENT CAN PAY THE COLLEGE FEES THROUGH ONLINE MODE BY NEFT/ RTGS.

(For B.A. LL.B. & LL.B. COURSE)

Name of the account- MMMS Shankarrao Chavan Law College
Name of the Bank- HDFC Bank, Pune
Account Number- 50100106697534
IFSC code- HDFC0000149
Branch- MAYUR COLONY

(For LL.M. COURSE)

Name of the account- MMMS Shankarrao Chavan Law College (LLM)
Name of the Bank- HDFC Bank, Pune
Account Number- 50100106700092
IFSC code- HDFC0000149

Branch- MAYUR COLONY

(For Diploma Course)

Name - **MMS S Chavan Law College Diploma**

Account Number- **50100239563326**

Bank Name - **HDFC Bank**

Branch- **Mayur Colony, Pune**

IFSC Code- **HDFC0000149**

(Students who want to take admission in any of the diploma, are informed to meet Dr. Ashwini Ingole Madam and then proceed for online admission and payment.)

After making online payment, student will take print out of the acknowledgment of payment and will attach with the application form.

PAYMENT THROUGH CREDIT/DEBIT CARD WILL BE ACCEPTED AT COLLEGE.

❖ Fee Structure:

Fees Structure for the Academic Year 2021-22

Sr. No.	Course	Fees	OMS	Provisiona l Students (MS)	Provisiona l Students (OMS)
1	III B. A. LL. B	24466	47328	2447	4733
2	IV B.A. LL. B	24466	47328	2447	4733

3	V B.A. LL. B	18000	34648	1800	3465
4	III LL. B	27402	53009	2740	5301
5	II LL. M	29370	57570	2937	5757
6	Diploma	9370	16370	-	-
*	For Marathwada Mitra Mandal's Students Diploma Fees	7500	12000	-	-

11) Admission Schedule:

Class	SCLC Admission Website	Start Date of Online Admission	End Date of Online Admission
B.A.LL.B. 3	http://admission.sclc.edu.in	13th September, 2021	19th September, 2021
B.A.LL.B. 4	http://admission.sclc.edu.in	13th September, 2021	19th September, 2021
B.A.LL.B. 5	http://admission.sclc.edu.in	13th September, 2021	19th September, 2021
LL.B. 3	http://admission.sclc.edu.in	13th September, 2021	19th September, 2021
LL.M. 2	http://admission.sclc.edu.in	13th September, 2021	19th September, 2021

❖ **Submission of Printed Admission Form in the College:**

Class	Date to submit Printed Admission Form	Last Date to submit Printed Admission Form	Time
B.A.LL.B.3	20 th September, 2021	21 st September, 2021	10.30 am to 1pm & 2 pm to 4pm
B.A.LL.B.4	22 nd September, 2021	23 rd September, 2021	10.30 am to 1pm & 2 pm to 4pm
B.A.LL.B.5	24 th September, 2021	25 th September, 2021	10.30 am to 1pm & 2 pm to 4pm
LL.B. 3	20 th September, 2021	21 st September, 2021	10.30 am to 1pm & 2 pm to 4pm
LL.M. 2	24 th September, 2021	25 th September, 2021	10.30 am to 1pm & 2 pm to 4pm

❖ **List of documents for submission-**

- a) Hard copy of admission form (legible)
- b) Copy of **Latest All Years Result** (Online/Statements of Marks issued by University whichever relevant)
- c) Passing certificates of previous years
- d) Copy of **Aadhar Card and Pan Card**
- e) Acknowledgment of payment of fees in case of RTGS/NEFT Or Card payment
- f) Copy of Code of Conduct (Which is available on admission.sclc.edu.in)

g) Undertaking for Anti-ragging (Which is available on admission.sclc.edu.in)

h) Undertaking regarding provisional admission (Which is available on admission.sclc.edu.in)

12) Class Teachers-

Sr. No	Class	Class Teacher
1	3 rd B.A. LL.B.	Asst. Prof. Dr Vikas Bhatnagar
2	4 th B.A.LL.B.	Asst. Prof. Dr. Ashwini Ingole
3	5 th B.A.LL.B.	Asst. Prof. Dr. Pradip Tambe
4	3 rd .LL.B.	Asst. Prof. Dr. Revati Naik
5	2 nd LL.M.	Asst. Prof. Dr. Bhagwan Gawali

13) Merely paying online fees and filling up online admission form will not result in any claim as a student in the college for the academic year 2021-22 for any course. **Admission will be confirmed only after the acceptance of Online Printed Form, Online payment receipt and any other relevant Documents by the College Authorities.** For any query regarding online payment contact in the office.

14) PROCEDURE FOR ONLINE ADMISSION FOR THE ACADEMIC YEAR 2021-22:

1

Create your Account

Verify your Email and Mobile

2

SELECT COURSE AND FILL APPLICATION FORM

Complete your profile, select course and fill application form and submit.

3

PRINT YOUR APPLICATION FORM

Print your application form using laptop or desktop only on A4 size paper.

4

SUBMIT YOUR APPLICATION FORM IN COLLEGE

Take your printed Application and submit in MMSCLC College.

N.B.: Admission of the student shall be valid only when he/she submitshardcopy of the online submitted form to the college & after the payment of necessary online fees within stipulated time. Mere submission of online form and online payment to web-admin will not result to any right/ claim to the admission to the SCLC.

Date: 16/09/2021

Dr. Pradip Tambe

Dr. Revati Naik

Dr. Kranti Deshmukh

Admission Committee In Charge

Principal